6009266/2022/OP SEC-TRB01

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

PUBLIC SERVICES - Transport Department - State and Subordinate Services -Transfers and postings of employees of Transport Department - Guidelines – Orders Issued.

TRANSPORT ROADS AND BUILDINGS (TRP.I) DEPARTMENT

G.O.Ms.No.15 Date:20.06.2022

Read the following:

1. G.O.Ms.No.46, TR&B (Tr.I) Dept., dt.07.08.2015.
2. G.O.Ms No. 116, Finance(HR.1-PLG.& POLICY) Department, dt.07.06.2022.
3. G.O.Ms No. 119, Finance(HR.1-PLG.& POLICY) Department, dt.13.06.2022.
4. Memo No.639/Elecs.A/A1/2022-1, of the CEO & Ex-Officeo Secy. to Govt., O/o CEO, AP.
5. From the Transport Commissioner, AP, Letter No 13025/12/D1/2002, dated: 15.06.2022.

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ORDER:

Govt. had issued G.O 1st read above, issuing guidelines for transfers and postings Employees in Transport Department.

2. In the G.O. 2nd read above, the Finance (HR-I) Department issued orders relaxing the ban on transfers subject to certain conditions laid down therein. In para 5 of the said G.O., it was mentioned that revenue earning departments like Transport Department which have unique operational systems may devise their own transfer guidelines relevant to the department subject to following the conditions mention in the above said G.O., and shall also complete the process by 17th June 2022.

3. In the G.O. 3rd read above, the Finance (HR.I.) Dept., dt.13.06.2022 have issued modification orders that the CEO, AP has issued certain clarifications regarding the applicability of the Directions of election commission of India on the ban on transfers of certain categories of employees in the context of the bye - election to the Atmakur Assembly Constituency, Nellore district as a model code of conduct shall be force up to the completion of election process to the above Assembly constituency. Further the CEO vide memo 4th cited, have informed that the Election Commission of India directed that there shall be a total ban on the transfer of all officers/officials connected with the conduct of bye-election to 115-Atmakur AC and they may not be relieved till the completion of election process.

4. In the letter 5th read above, the Transport Commissioner, Andhra Pradesh, Vijayawada has submitted proposals for issue of guidelines on transfers in respect of their Department and requested to extend the time to effect the transfers from 17th June 2022 to 30th June 2022.

5. Government after careful examination of the proposals submitted by the Transport Commissioner, hereby order the guidelines as annexed to this order with regard to the Transport Department. The competent authorities in the Transport Department are authorized to exercise the powers to effect the transfers and postings of Government employees of the Transport Department, duly following the said guidelines for transfers indicated in the annexure to this order.

(p.t.o)

6. The relaxation of ban is valid for the period from 17.06.2022 to 30.06.2022.

7. The Transport Commissioner, A.P. Vijayawada shall take necessary action in the matter accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.T.KRISHNA BABU
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Transport Commissioner, A.P. Vijayawada.
Copy to:
Finance (HR-I) Department
The Pay and Accounts Officer, Vijayawada.
The PS to Minister for Transport.
The P.S. to Principal Secretary, TR&B Dept.
Sf/Sc

// FORWARDED :: BY ORDER //

SECTION OFFICER

Annexure to G.O.MS.No. 15, dated: 20.06.2022

TRANSPORT DEPARTMENT

GUIDELINES ON TRANSFERS AND POSTINGS

The Government is committed to the welfare of its employees and seeks to promote work-life balance to enable the employees and their families lead happy and contented lives. In this direction, the Government's policy is to ensure every employee is posted at a work place where she/he is most productive and contributes to the best for improved governance and efficient public services. Overall, the Government is committed to right placement of the staff to improve efficiency and accountability in administration.

The guidelines for undertaking general transfers in the Transport Department shall be as follows:

1. No person shall be transferred before completion of two years and no person shall be retained beyond 2 years at a station.

2. The employees who are retiring on or before June 30th, 2022 shall not be transferred. The standing instructions on the transfers of Office Bearers of Recognised Employees Unions as issued in Cir.Memo No 26135/Ser.Welfare/2002-1 of G.A.(Services) Department dated: 19.06.2002 shall be followed scrupulously.

3. All transfers shall be done by counseling. All the employees who have completed two years of service at a particular duty station as on June 08, 2022 will be asked for ten preferences and accommodated as far as possible. When more than one employee opts a particular place, preference shall be given to the senior most employees, subject to condition that the staff shall not have charges pending against him for considering such seniority. Entire process of counseling options given and reason for each posting shall be maintained as a written record on file.

4. Transfers have to be made from focal to non-focal and non-focal to focal. Transfers from focal to focal and non-focal to non-focal shall not be made. List of focal station shall be published clearly by competent authority before seeking options

5. While effecting the transfers the competent authority shall give priority as given below:

a. Employees with disabilities of 40% or more as certified by a competent authority as per "persons with disabilities".

b. Employees having mentally challenged children to a place where medical facilities are available.

c. Medical grounds for the diseases (either self or spouse or dependent children and dependent parents) of Cancer, Open Heart Operations, Neuro Surgery, Kidney Transplantation to places where such facilities available.

d. Widow employee appointed on Compassionate appointments.

e. Husband and. Wife cases (only one of the spouses shall be shifted as per the prescribed procedure). Once the facility is utilized, the next request can be made only after eight years.

6. The provision of G.O. Ms. No. 610, General Administration(SPF-E) Department, dt: 13-12-1985 will be strictly adhered to and the ratios prescribed maintained.

7. Employees holding post at the 2nd level Gazetted and higher levels shall not be posted in their native district and 1st level Gazetted shall not be posted to native revenue division subject to existing instructions on employees retiring shortly, if any.

8. Employees shall invariably be transferred from their existing location on promotion, unless no such posts exist at a different location.

9. All the transfers effected by following the procedure where employees indicated preference for stations shall be treated as request transfers for the purpose of sanction of TTA and other transfer benefits.

10. The competent authority shall be personally responsible for compliance to the guidelines prescribed above and any deviations shall be viewed seriously.

11. Officers/staff who have not improved their performance with reference to the individual targets/work given to the Officers/staff within three months from the date of notice given by the Transport Commissioner can be transferred at any time.

12. All officers/officials connected with the conduct of bye-election to 115-Atmakur Assembly Constituency of Nellore District shall not be relieved till the completion of election process.

M.T.KRISHNA BABU
PRINCIPAL SECRETARY TO GOVERNMENT